

GAIL ROCKEMAN

4630 Autumn Blaze Trail, De Forest, Wisconsin 53532

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Interior Designer with 8+ years experience in a residential design firm working with clients on a broad range of projects from small (consultations – ideas – minimal product – solo and team design) to large (new construction – remodels – MABA Parade homes 2001-2005 – major product – team design).

PROFESSIONAL EXPERIENCE

Retail Sales/Interior Designer
April 2009 – Present

Debonaire Home Furnishings
Prairie du Sac, WI

- Presented store customers with professional assistance in selecting furniture and accessories
- Provided Interior Design in-home consultations for store customers with space planning, furniture, art and accessory selection and arrangement, soft window treatment and bedding designs and paint color selections
- Recommended new furniture and accessory lines for store based on customer needs
- Assist with showroom display, vignette arrangement with furniture, art, rugs and accessories
- Opened and closed the store, occasionally managing 3 separate store suites alone
- Used Quick Books invoice and purchase order system

Associate Designer
June 2000 – March 2009

Classic Interiors
Waunakee, WI

- Designed, quoted, sold, ordered and completed projects for numerous Classic Interiors' residential clients
- Specified products including window treatments, upholstered furniture, case goods, carpet, tile, vinyl, area rugs, lighting, kitchen and bath fixtures, cabinets, wallpaper, paint colors, bedding and accessories
- Provided space planning and assisted with remodeling project of commercial space for Classic Interiors to expand the studio space from 1000 SF to 3000 SF
- Participated in design of a section of the Bella Domicile Kitchen Showroom in Madison
- Participated in 2007 Madison Symphony House (Classic Interiors team design of Master Bedroom and Bath)
- Assisted in accessory product selection, orders and merchandising display at Classic Interiors Studio
- Coordinated design projects with appropriate subcontractors and installers
- Provided computer and computer skills including creation of letterhead, forms, signs, brochures and flyers and an Excel spreadsheet to calculate carpet quotes
- Assisted in planning, organizing and hosting of Fine Art Fundraiser, Ladies Night Event and Open Houses for Classic Interiors and Classic Accents
- Supervised MATC design program intern
- Provided staging consultations for local realtor's new listings

ADDITIONAL EMPLOYMENT

Engineering Data Analyst 1992 – 1998
Executive Secretary positions 1979 – 1992

Wisconsin Power and Light
Madison, WI

- Created and updated spreadsheets, graphs and various documents (Excel, Word, PowerPoint)
- Maintained construction project schedules (Project Scheduler)
- Supervised and trained temporary engineering department employees
- Wrote project specifications, reports, letters, memos and manuals
- Organized meetings and prepared extensive documentation for four-company committee
- Communicated emergency plans and written documentation with government agencies
- Managed executive office

EDUCATION AND TRAINING

Associate Degree in Applied Arts – Interior Design
Madison Area Technical College
Cumulative GPA 3.99, Dean’s List All Four Semesters
Phi Theta Kappa International Honor Society Member

1998 - 2000
Madison, WI

Academic Projects

- Drafted floor plans and elevations both manually and in AutoCad
- Drawn and rendered perspective drawings and floor plans
- Designed kitchens using 20-20 Design Program

PORTFOLIO

View my portfolio on-line at: www.gailrockeman.com

REFERENCES

Provided upon request